



SAFETY PROTOCOLS

BRING YOUR TALENTS. FIND YOUR PURPOSE. CHANGE LIVES.

EMERGENCY PROTOCOLS FOR CAT VOLUNTEERS

In the event of a fire, exit the building as quickly as possible.

Severe storm or tornado:

- **Free Roam Rooms:** Find the emergency pillow cases located by the door in the Free Roam hallway. Carefully place each cat inside of a pillow case and tie it. ALL cats in the Free Roam Room (loose and kenneled) should be "pillow cased" and moved to the Retro Room (or as far away from the windows as possible). Pillow cases calm the cats down and allow for swift relocation. If necessary, available cat carriers may be used.
- **Cat Med and Dog Med:** Cats will be secure in these rooms. If the cats need to be relocated, follow the Free Roam Room procedure and relocate them where instructed by the Kennel Manager.

Bite or Laceration Incident:

1. Find a staff member asap so they can help you
2. Make sure the animal is secured and everyone is safe
3. Call the Kennel Manager: Molly-724-980-6397
4. Have staff share the update in Teams so all staff are aware of the situation
5. Complete an Incident Report

Assess the extent of the bite(s).

Call 911 immediately if someone has excessive bleeding, if they are unconscious, or the extent of the injuries are life threatening.

Treatment depends on the location of the bite, the overall health condition of the bitten person and whether or not the animal is vaccinated against rabies.

The main principles of care include:

1. Early medical management
2. Irrigation and cleansing of the wound
3. Primary closure if the wound is low-risk for developing infection
4. Rabies and tetanus post-exposure treatment depending on the animal's dog vaccination status





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EMERGENCY PROTOCOLS FOR DOG VOLUNTEERS

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Severe Storm or Tornado:

We have a room in the basement with cages for the dogs in the event of a tornado. Quickly take each dog to the basement room and secure them in a cage. Prioritize B and C kennels first as they have the most exposure to exterior windows.

Dog Aggression:

Safety Stations are located in each kennel. These include:

- Bite Stick
- Slip Lead
- Air Horn
- Mini First Aid Kit
- Catch pole is located in Kennel A if needed- In the corner of "A" closest to the door.
- Large First aid safety kit located in Food Prep
- Citronella spray, air horns, and even sticks can all act as dog attack prevention devices and help keep you safe from aggressive dogs

All of these items can be used to "feed" the dog as you make your escape, whether they are biting and releasing or biting and holding. Slowly back away from the dog as you find a doorway or fenced area to separate yourself. Do not scream or run as doing so may escalate the attack. You can also climb on top of something to escape many advancing dogs. A desk, toy bin, cabinet, shelf or a counter can be areas of safe refuge if the dog is not a good climber.

No matter where you are or what's going on, your number one goal is to protect your hands and face. Turning your back on the dog and staying upright is incredibly important because this protects your face, neck, and belly.





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